

# INFORMATION ON EXTERNSHIP FOR FOREIGN PHARMACY STUDENTS

## **\*READ CAREFULLY BEFORE FILLING OUT THE APPLICATION FORM**

National Taiwan University College of Medicine (NTUCM), school of pharmacy offers externship for foreign pharmacy students who have completed 2- year pre-pharmacy curriculum and at least 2-year pharmacy curriculum in an accredited Doctor of Pharmacy program. Due to limited number of foreign students allowed to be admitted to the program, the following requirements must be met:

1. Students must be in good health and in good academic standing in their own college/school of pharmacy.
2. The student's college/school of pharmacy recognizes this program as part of their externship.
3. Proficiency in Chinese/English language, particularly in speaking and listening comprehension, is preferred.

## **APPLICATION**

The following documents must be received 3-6 months prior to the beginning of the elective externship:

1. a completed application form along with a recent photograph (passport size)
2. a sealed letter of recommendation from the Director of Academic (Student) Affairs or the head of the College/School of Pharmacy
3. curriculum vitae
4. a well-written statement of purpose and thought-provoking essay
5. certificate of 2- year pre-pharmacy curriculum and at least 2-year pharmacy curriculum, completed or will-be completed at the student's school before taking electives
6. proof of health insurance while traveling and while in Taiwan
7. a certificate of pulmonary tuberculosis and hepatitis B (Appendix I)
8. a statement or approval of proficiency in the Chinese language (preferred option)
9. a non-refundable application fee of US\$50 for students from university without academic link with National Taiwan University. The payment must be made payable to "National Taiwan University College of Medicine".

Upon receipt of the above documents and application fee, the application will be processed by the respective department(s) which generally takes about 4-6 weeks. When the application is accepted, a letter of acceptance describing all rotation schedules of the clinical electives will be issued. **The applicant must confirm his/her decision about our arrangements at least 4 weeks prior to the start date of the elective term. If he/she needs to withdraw from the electives or change his/her arrival date, please notify in writing at least 8 weeks before the elective term.**

## **COURSE FEE and INSURANCE**

For students from university without academic link with National Taiwan University, an amount of US\$50 per week for each elective course is required when he/she reports to School of Pharmacy, NTUCM. A minimum fee of US\$100 will be implemented even if the total period of electives is less than 2 weeks. The fee is not refundable if the student subsequently shortens or withdraws the courses. No subsidy or stipend for the student is available from NTUCM or its affiliated hospital. In addition, the student is responsible for covering his/her own health insurance.

## **ELECTIVE COURSES**

The following courses are available for your clinical electives at the National Taiwan University Hospital. The total term of your externship ranges from 3 to 12 weeks. The duration for each rotation in the respective department is as follows.

### **6-week rotation :**

**Inpatient Pharmacy Services:** This rotation provides students with a basic training in drug distribution for inpatient, which includes cart filling, preparation, distribution and control of medications, verification of physician's order, drug therapy monitoring, medication-history taking, patient counseling and education, pharmacovigilance, and the development of communication skills.

### **3-week rotation :**

**Outpatient Pharmacy Services:** This rotation provides students with a base training in dispensing, which includes receiving, verification, and filling of prescriptions, patient counseling, and the development of communication skills.

**Drug Information Services:** This rotation provides students with a basic training in drug information and analysis services, which includes utilization of drug information resources, evaluation of literature, answering drug information questions, synthesizing new drug information for new formulary drugs and preparation or agenda for Pharmacy and Therapeutics Committee.

**Cancer Chemotherapeutic Agents Services:** This rotation will familiarize students with frequently used chemotherapeutic agents, and principles of handling, preparation and administration of chemotherapeutic agents.

**Parenteral Nutrition Services:** This rotation provides students with a basic training in the preparing of parenteral nutrition and parenteral admixtures, which includes aseptic and sterile techniques, and maintenance of Laminar flow hood and clean room.

In the application form, please list the desired course(s) and also the alternatives in case your choice(s) is (are) not available during your elective term. You may also indicate certain subspecialties of particular

interest, which are not listed above; we will do our best to fit your request.

**The term for pharmacy externship is preferred to be rendered during our regular semesters: (1) from mid-September to mid-January; (2) from late February to mid-June.**

### **CREDITS, CERTIFICATE, EVALUATION and FINAL REPORT**

Credits for the clinical electives taken by foreign students are not available from our School of Pharmacy or Hospital. However, a certificate will be given to the student upon completion of the clinical electives, and a candid evaluation of the student's performance assessed by each supervisor will be sent to the Head or Director of Academic (Curricular or Student) Affairs of your college/school of pharmacy.

**Within two weeks after completion of the elective term, the student must submit a final report for the overall elective program and give comments on individual courses (addressed to Mr. Danny Hsu, Externship for Foreign Pharmacy Students Program, School of Pharmacy, College of Medicine, National Taiwan University, No.33, Linsen S. Rd., Zhongzheng Dist., Taipei City 100, Taiwan).**

### **ACCOMMODATIONS**

Incoming exchange students boarding in Jing Fu Mansion will only be given the student rate of 800 NT dollars per day per person without meal (Jing-Fu will arrange two students to share a two-bed room). Incoming exchange students who insist on boarding in a single room will have to pay the normal rate of accommodations at 2,000 NT dollars per day without the student discount.

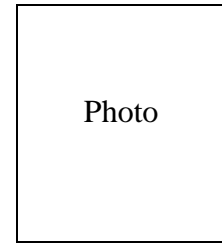
Jing Fu Mansion reserves the right to make any and all arrangements for the accommodations of those students paying student rates.

**Please note that you are welcome to check in at the Jing Fu Alumni Hall at the earliest 1 day prior to your start date and check out no later than 2 days after you finish your rotation. If you intend to arrive in Taiwan earlier or want to stay longer, please find accommodation by yourself.**

**(Tel: 886-2-23123456 ext. 66370)**

# APPLICATION FOR EXTERNSHIP

**School of Pharmacy  
College of Medicine  
National Taiwan University**



**\* TO BE COMPLETED BY STUDENT**

Name: \_\_\_\_\_ , \_\_\_\_\_ (Chinese name, if available)

Gender: \_\_\_\_\_ Nationality \_\_\_\_\_ (and \_\_\_\_\_ )

Birth Date: \_\_\_\_\_ Passport Number: \_\_\_\_\_

College/School of Pharmacy: \_\_\_\_\_

School Address: \_\_\_\_\_

Student's Mailing Address: \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_ E-mail: \_\_\_\_\_

Two- year pre-pharmacy curriculum and at least 2-year pharmacy curriculum **completed or will be completed at the student's school before taking elective(s)**

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_

**Present status at pharmacy school: \_\_\_\_\_-year pharmacy student**

Elective courses requested (up to a maximum of 12 weeks)

<b>Rotation Name</b>	<b>(weeks)</b>	<b>Rotation Name</b>	<b>(weeks)</b>
1. _____	( )	2. _____	( )
3. _____	( )	4. _____	( )

**Total period of electives: \_\_\_\_\_ weeks, From \_\_\_\_\_ to \_\_\_\_\_**

Alternative course(s) if your choice(s) is (are) not available on our list:

1. \_\_\_\_\_ ( ) 2. \_\_\_\_\_ ( )

Subspecialty of your particular interest:

1. \_\_\_\_\_ ( ) 2. \_\_\_\_\_ ( )

Request for accommodations at Alumni Hall : Yes No

**I have enclosed the payment of US\$50 for the application fee.**

**Date of application:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

# LETTER OF AGREEMENT AND RECOMMENDATION

**※TO BE COMPLETED BY THE DIRECTOR OF ACADEMIC(STUDENT) AFFAIRS OR THE HEAD OF COLLEGE/SCHOOL OF PHARMACY WHERE THE STUDENT IS ENROLLED.**

Re: \_\_\_\_\_ (Name of student), \_\_\_\_\_ (Chinese name, if available)

The above named student applying for clinical elective(s) at the School of Pharmacy, College of Medicine, National Taiwan University is in good health and in good academic standing at this institution, where the applicant has or will have completed 2- year pre-pharmacy curriculum and at least 2-year pharmacy curriculum prior to taking the overseas elective(s). The applicant has a good record of conduct, character and academic activities.

While away from our school, the student is responsible for his/her own health care. At the completion of each elective course, a candid evaluation of the student's performance by the supervisor will be required.

I recommend without reservation the above named student for taking clinical electives at your institution.

Signature: \_\_\_\_\_

School: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

SCHOOL SEAL

Address: \_\_\_\_\_

Fax No: \_\_\_\_\_

Date: \_\_\_\_\_

RETURN APPLICATION TO:

“EXTERNSHIP PROGRAM”

School of Pharmacy, College of Medicine

National Taiwan University

No.33, Linsen S. Rd., Zhongzheng Dist.,

Taipei City 100, Taiwan

Tel: 886-2-33668751

Fax: 886-2-23919098

E-mail: [yipinchen@ntu.edu.tw](mailto:yipinchen@ntu.edu.tw)



# National Taiwan University Hospital

## Certificate of Pulmonary Tuberculosis and Hepatitis B for Foreign Trainees

<b>Surname</b>	<b>Middle name</b>	<b>Given Name</b>
<b>Sex</b> <input type="checkbox"/> Male <input type="checkbox"/> Female	<b>Date of Birth</b> (dd/ mm/ yyyy):	
<b>Nationality</b>	<b>Present Address</b>	

### A. Certificate of Pulmonary Tuberculosis (To be completed by physician)

I have examined the x-ray of \_\_\_\_\_  
(name of trainee), and find the individual appears to be free of communicable tuberculosis.

Name & title of physician: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date (dd-mm-yyyy): \_\_\_\_\_

### B. Waiver - Hepatitis B

I am aware of the fact that Taiwan is a high-prevalence area of Hepatitis B. I understand the risk of being infected and will consider taking proper actions, including undergo Hepatitis B tests and take vaccine, to protect myself.

Applicant's Signature: \_\_\_\_\_

Date (dd-mm-yyyy) : \_\_\_\_\_

台大醫院外籍受訓人員肺結核及B肝切結書  
2013/01/11 國際醫療中心